

MEDIA SPECIALIST

SUMMER STAFF 2022



Glen Lake Camp and Retreat Center strives to create a Christian environment where authentic relationships are formed. Our mission is to make disciples of Jesus Christ for the transformation of the world.

We welcome every camper with adventure, community, and life in Christ. The very nature of Camp, brings us out of our comfort zones and into a life cut off from distraction, so we can experience and explore God's beautiful creation. Summer Camp brings us together with lasting friendships, strengthened through intentional life together. Together we soak in God's Holy Word to develop and grow our relationships with Christ, people, and the world.

Unique Adventures • Intentional Community • Life in Christ.

Core Values: Love Deeply • Host Graciously • Serve Intentionally

Staff Purpose: The Media Specialist seeks to lead and serve as a faithful part of God's work in and through the ministry of Glen Lake Camp. The counselor serves on a ministry team dedicated and committed to a team approach to the ministry entrusted to us.

Job Summary: The Media Specialist is part of the support team that helps to run the day-to-day programs of camp. The Crew is responsible for planning, teaching, coordinating, and carrying our activities and guiding campers in a variety of activities as well as supporting the Counselors, ELL, Volunteers, and Lead Staff. The Media Specialist position is a service role and will be required to serve in many different areas of camp. Summer Staff positions are full-time, seasonal, exempt positions under the federal seasonal recreation exemption.

The Media Specialists will not be in cabins, unless needed. Media Specialist will join Crew Staff and will stay together in a lodge.

Duties: (Include by not limited to)

- Capture photos and videos.
- Use camp equipment to capture photos of all of camp.
- Attend all activities and meals in order to capture as much footage as possible.
- Edit photos. Photos should be edited throughout the entire week.
- Use rest time and evenings to edit photos and post to online access.
- Develop slide show/video for Friday's closing worship.
- Prepare and facilitate Worship Media.
- Prepare and facilitate Activity Media.
- Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
- Be aware of and implement safety guidelines.
- Participate in the implementation of program activities for campers within the mission and outcomes..
- Actively participate in all program areas as assigned.
- Serve in program areas, service areas, and safety areas.
- Maintain high standards of health and safety in all activities for campers and staff.
- Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to the Program Coordinator.
- Be a role model to campers and staff in your attitude and behavior.
- Keep camp clean and will be responsible for cleaning buildings, spaces, and outdoor areas.
- Follow and uphold all safety and security rules and procedures.
- Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.

- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.

Required Qualifications:

- Must be a High School Graduate by the time training begins.
- An active and growing faith in Jesus Christ, with a heart for ministry and a passion for serving others.
- Integrity and consistent work ethic.
- A team-oriented servant attitude and the ability to relate well with others.
- Interpersonal communication and organizational skills.
- The ability to handle conflict in a respectful and professional manner.
- Desire and ability to work with children and adults OUTDOORS.

Physical Aspects of the Position:

- Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid.
- Must one able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Additional Physical Requirements

Some physical requirements of a counselor could be endurance including standing, some bending, stooping, and stretching. Requires eye-hand coordination and manual dexterity to manipulate program equipment and program activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs. Willingness to live in a camp setting and work irregular hours delivering program in the facility available. Operate with daily exposure to the sun and heat and varying weather conditions.

Reports to: Program Director and Leadership Development Director or designee

The Media Specialist will adhere to the principles of confidentiality concerning the business of this ministry.

These are not the only responsibilities assigned to this position. Other responsibilities may be assigned and the above list may be altered.

Time Commitment:

Summer Staff are hired for a “term” stretching throughout the summer. Most work weeks are from Sunday at 2:00pm to Friday at 2:00pm. Our goal is to give staff 48-hours off every weekend.

Summer Staff Extras:

Glen Lake Camp provide all meals during Summer Camp sessions and provides lodging for the term.
 Room and Board for the agreed term of employment.
 Meals during camp sessions and staff training.
 Laundry Facilities.
 Glen Lake Camp Staff T-shirts.
 Workman’s Comp. Insurance.

Apply at <https://www.glenlake.org/summerstaff>

Questions? Contact our Leadership Development Director, Claire Reents at claire@glenlake.org or 254-897-2247.